

AGREEMENT FOR STUDENT EXCHANGE

Between the **POLITECNICO DI MILANO SCHOOL OF DESIGN**, with legal domicile at piazza Leonardo da Vinci 32, 20133 Milano (Italy) and represented in this deed by its rector, prof. Donatella Sciuto and the **UNIVERSIDADE ESTADUAL DE SANTA CATARINA (UDESC)**, with legal domicile at Av. Madre Benvenuta, 2007 – Florianópolis/SC, CEP 88035-001, and represented in this deed by its rector, Prof. José Fernando Fragalli.

1. PURPOSE

The present agreement is aimed at the development of academic exchange and teaching cooperation.

2. FORESEEN ACTIVITIES

The present agreement foresees students exchange activities. The duration of the exchanges will be planned by both institutions according to the defined curricula of students taking part in the exchange; the exchange period will last not less than 6 months and no more than one academic year.

3. PERSONS INVOLVED

Every academic year a maximum of maximum 2 students per semester per institution will be involved in the exchange.

4. COSTS

Expenses for travel and accommodation will be the student's responsibility. The host institution will help students in their incoming procedures and in obtaining the same facilities foreseen for their students and/or scholarships.

Before students' departure, the home institution must guarantee that exchange students have purchased the required insurance.

Exchange students will pay applicable tuition and fees only to their home institution. No fees will be paid to the host institution for the entire period of the exchange. The home institution or the host institution has entered into no financial commitment.

5. TUTORING

Each institution will designate a professor responsible for the exchange program.

The designated professor will follow students who participate in the exchange until their departure. He/she will be in contact with them for the entire exchange period; he/she will verify, upon students' return, that the procedures for academic recognition of activities developed at the partner institution have a successful conclusion.

The designated professor will help students coming from participating institutions in setting them up in his/her institution. He/she will periodically supervise the progress of the study program during the exchange period. He/she will verify that offices in charge of students' mobility at his/her institution will provide to fill out, in the right way, the necessary documents for the recognition by the home institution of the activities developed during the exchange period.

6. STUDY PROGRAMME AND ACADEMIC RECOGNITION

Curricula of students who take part in exchange activities will be agreed upon before students' departure and they will be approved by the competent academic bodies.

Full recognition of activities developed during the exchange period will be guaranteed; both parties will decide on the transfer of academic credits, which will be determined by the competent academic bodies.

7. ECTS SCALES

Where possible, the two parties will produce the transcripts of records of the exchange students reporting also the marks according to the ECTS scales.

Where not possible, they will provide information on the distribution curve of marks.

Moreover, the success percentage will be given when an entrance selection is practiced.

8. SAFETY AND PREVENTION

Each institution shall maintain insurance and safety policies for staff and students within the law of its own country.

9. DURATION

This agreement will be effective from the date on which both parties have duly signed it and will be in force for a period of five (5) years from the latest date appearing below.

This agreement can be renewed by mutual written consent of the parties after verification of the activities developed during its duration.

10. AMENDMENTS

This agreement may be amended by the mutual consent of the parties hereto.

11. WITHDRAWAL

Any party may withdraw from this agreement at any time, and the agreement will terminate one hundred eighty days after the date of the written communication of the withdrawal to the partner institution. All activities in effect at the time of such notice shall be permitted to be completed in the same manner as if no such notice was given.

12. CONTROVERSY

The parties agree to solve any controversy rising from the interpretation of the present agreement in a friendly manner.

In the event that the disagreement cannot be resolved, the issue(s) will be submitted for arbitration; each party will appoint a member of the arbitration panel, and one member will be chosen by mutual consent.

13. LANGUAGE

This agreement has been signed in two copies in English.

For Politecnico di Milano

For Universidade Estadual de Santa Catarina

Prof. Donatella Sciuto
The Rector

Milano, Italy

Prof. José Fernando Fragalli
The Rector

Florianópolis, Brazil