



EUROPEAN UNION

Erasmus+

Enriching lives, opening minds

2021-2027

**Erasmus+ Programme
Inter-institutional agreement
Key Action 1**

Learning mobility for higher education students and staff

**between EU Member States and third countries associated to the Programme
and third countries not associated to the Programme**

The institutions¹ named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. This agreement is valid for the Erasmus+ call years 2024-2027 in:

- KA171

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education² and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR³ and in line with the technical standards of the European Student Card Initiative⁴, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

¹ Inter-institutional agreements can be bilateral or multilateral in the case of mobility consortia:

- Bilateral agreements are for cooperation between one higher education institution located in an EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme
- Multilateral agreements are for cooperation between a mobility consortium of higher education institutions located in one single EU Member State or third country associated to the Programme and another institution located in a third country not associated to the Programme.

² https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

³ https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

⁴ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁵	Contact details ⁶ (email, phone)	Websites
Eskisehir Technical University, Eskisehir, Türkiye	TR ESKISEH03	Erasmus Institutional Coordinator, Prof. Dr. Saye Nihan Çabuk Eskisehir Technical University International Affairs Office İki Eylül Campus, 26555 Tepebaşı Eskişehir, Türkiye Phone: +90 222 213 75 (05-09) uib@eskisehir.edu.tr	https://uib.eskisehir.edu.tr/en
Universidade do Estado de Santa Catarina (UDESC), Florianopolis, Brazil	Organisation ID: E10175649 PIC: 934964086	Dean of the International Cooperation Office, Mrs. Julia Vieira Rodrigues julia.rodrigues@udesc.br Responsible for UDESC's international cooperation agreements, Mr. Matheus Rodrigues dos Santos matheus.santos@udesc.br	General: https://www.udesc.br/secretaria/scii Faculty/faculties: https://www.udesc.br/graduacao/cursospresenciais Course catalogue: https://www.udesc.br/arquivos/udesc/documentos/Guia_de_cursos_ingles_TRADU_O_15698759983354_5403.pdf .

⁵ Higher education institutions (HEIs) from EU Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁶ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

2. Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Subject area NAME (optional)	Study cycle [short cycle, 1 st , 2 nd or 3 rd] (optional)	Number of mobility periods			
				Student Mobility [Specify here total number of students]	Student Mobility [Specify here total number of months]	Staff Mobility [Specify here total number of staff]	Staff Mobility [Specify here total number of days]
TR ESKISEH 03	UDESC	1014	Faculty of Sport Sciences, All Departments	2	=20 (4 Students *5 months)	2	=20 (4 Staff *5 days)
		0732	Department of Civil Engineering	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
		0212	Department of Industrial Design	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
		0212	Department of Textile and Fashion Design	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
		0732	Department of Civil Engineering	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
		0713	Department of Electrical and Electronics Engineering	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)

⁷ <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

0212	Department of Textile and Fashion Design	1 st , 2 nd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0732	Department of Civil Engineering	1 st , 2 nd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0713	Department of Electrical and Electronics Engineering	1 st , 2 nd , 3 rd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0715	Department of Mechanical Engineering	1 st , 2 nd , 3 rd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0722	Department of Materials Science and Engineering	2 nd , 3 rd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0722	Department of Materials Science and Engineering	2 nd , 3 rd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
061	Department of Computer Engineering	1 st , 2 nd , 3 rd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0712	Department of Environmental Engineering	1 st , 2 nd , 3 rd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0711	Department of Chemical Engineering	1 ^s	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
051	Department of Biology	1 st , 2 nd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0533	Department of Physics	1 st , 2 nd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0531	Department of Chemistry	1 st , 2 nd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)
0541	Department of Mathematics	1 st , 2 nd	2	=15 (3 Students *5 months)	2	=15 (3 Staff *5 days)

Optional additional information

e.g. blended mobility, etc.

3. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁸ at the start of the mobility period (see also section 5 "Preparation and Support").

Receiving institution [Erasmus code or city]	Subject area (Optional)	Language of instruction 1	Language of instruction 2	Recommended level	
				Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
TR ESKISEH03	UEDESC	Turkish	English	B1	B2
UEDESC	TR ESKISEH03	Portuguese	English	B1 English	B2 English

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

⁸ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

4. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

Partners agree on the following use and repartition of organisational support funds including a list of objectives that both partners consider a priority:

OS Use and Repartition	Priority Objectives
<p>The Organisational support (OS) will be used by the applicant organization to cover costs directly linked to the implementation of mobility activities.</p>	<p>Eskişehir Technical University will be managing the budget. Meetings will be conducted with the partners and organisational support funds will be delivered between the partner University and ESTU according to the results of these meetings.</p> <p>Promote and foster mobility of students and academic exchanges.</p> <p>Promote and foster cooperation for the exchange of good practices.</p> <p>Promote and foster innovation and research based on shared academic and scientific values.</p>

5. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code or city]	Term duration	Deadline ⁹
TR ESKISEH03	Winter Term: from September to February Spring Term: from February to June	Winter Term: End of August (Application) Spring Term: End of January (Application)
UDESC	Autumn Term: from March to July Spring Term: from August to December	Autumn term: Mid of May Spring Term: Mid of November

The receiving institution will send its decision within 3 weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure

⁹ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
UDESC	ivan.tonon@udesc.br matheus.santos@udesc.br scii.reitoria@udesc.br	https://www.udesc.br/international/join

6. Preparation and support,

The Higher Education Institution(s) in an EU Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus+ Student Charter](#)¹⁰.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.

¹⁰ The Erasmus+ Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en

- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including, if necessary, a first payment using cash, check or similar to avoid delays linked to opening a bank account. For UDESC's outgoing students, only those who have been awarded with PROME scholarship will receive the financial aid.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Accommodation	TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	
Language Support	TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	
Visa	TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	

Insurance	TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	
Inclusion of participants with fewer opportunities	TR ESKISEH03	Osman TUTAL, otutal@eskisehir.edu.tr	https://edb.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	
Mentoring	TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	UDESC has a Buddy program for foreign students, operated by the International Cooperation Office.
Grant payments	TR ESKISEH03	Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)	https://uib.eskisehir.edu.tr/
	UDESC	ivan.tonon@udesc.br scii.reitoria@udesc.br	

Alumni information	TR ESKISEH03	<p>Hazal YALÇIN BAYRAKDAR hazalyalcin@eskisehir.edu.tr İlknur ÖZKAN ilknurozkan@eskisehir.edu.tr uib@eskisehir.edu.tr Phone: +90 222 213 75 (05-06)</p> <p>ivan.tonon@udesc.br sci.reitoria@udesc.br</p>	<p>https://uib.eskisehir.edu.tr/</p>
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7. Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.

TR ESKİSEH03: *The recognition and transfer of the obtained credits at Eskişehir Technical University is performed on the basis of Learning Agreement signed by both universities' representative and academic mobility coordinators before the mobility and recognition is done upon the Transcript of Records provided by the host university. The confirmed Learning Agreement guarantees the recognition of academic results after the mobility period.*

- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
 - o Providing incoming mobile students and their sending institutions with free-of-charge transcripts. The documents must be in English or in the language of the sending institution and containing a full, accurate and timely record of the achievements at the end of the mobility period.
 - o A Transcript of Records will be issued by the receiving institution no later than 4 weeks after the assessment period has finished at the receiving HEI.
 - o Providing students on traineeships and staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

8. Grading systems of the institutions

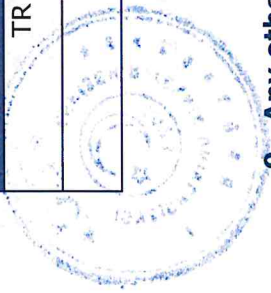
It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)¹¹. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

**Grading systems:
TR ESKISEH03:**

Short Cycle and Bachelor's degree		Master's and Doctoral degree	
Local Grades	ECTS Grades	Local Grades	ECTS Grades
AA } AB }	A	AA	A
BA } BB }	B	AB } BA }	B
BC } CB }	C	BB	C
CC } CD }	D	BC } CB }	D
DC } DD }	E	CC	E
FF	F	CD } DC } DD } FF }	F

¹¹ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en

Institution [Erasmus code or city]	EGRACONS [If applicable]	Website for information
TR ESKISEH03		https://uib.eskisehir.edu.tr/
UDESC		https://www.udesc.br/international/exchangeprograms/equivalence



9. Any other information regarding the terms of the agreement (optional)

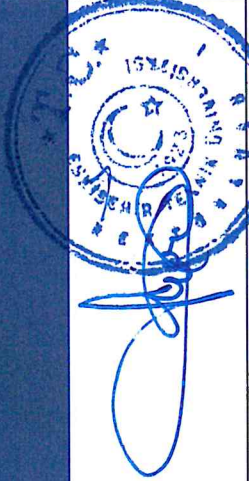

N/A

10. Termination of the agreement

This agreement shall be effective for a period of 4 (four) years from the date of signing unless one of the parties notifies the other in writing to terminate the agreement no later than 6 (six) months to the termination of the agreement. However, the agreement may be amended by the mutual consent of both universities. Unless otherwise stated this agreement may be extended to another 4 (four) year period with the written agreement of both parties.

Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature ¹²
Eskisehir Technical University	Prof. Dr. Adnan ÖZCAN, Rector	3-10-2024	
Universidade do Estado de Santa Catarina	Prof. Dr. José Fernando FRAGALLI, Rector	02.10.2024	 <p>Documento assinado digitalmente JOSE FERNANDO FRAGALLI Data: 01/10/2024 18:49:29-0300 Verifique em https://validar.itl.gov.br</p>

¹² Scanned copies of signatures or digital signatures may be accepted depending on the national legislation